

## PCSRF FAQ's

More guidance on these and are available in the [grant guidelines](#).

### Applications

Don't use 'we/our' in your application. "IDFG implemented the YouNameit Creek project in fall 2021" is more professional than "We implemented the YouNameit Creek project in fall 2021".

Make sure you got the footer updated, all txt is same font and size, deleted bracketed txt, etc.

### Metrics

creation/connection to off-channel habitat- to mark this as 'yes', it needs to be excavated/constructed. NOAA has provided guidance that passively accomplishing creation/connection to off-channel habitat does not warrant a yes for this metric; i.e if your LWD structures are going to cause water to enter off-channel habitat, that is passive, and this metric should be marked 'no'.

riparian planting vs using veg for streambank stabilization: these metrics cannot be double-counted. The purpose and geographical location of where the plants are going should determine where the planting gets counted. Riparian metrics should include both sides, so if you're planting 0.5 mi on one side and 0.3 mile on the other, you would report 0.8 mi.

### Match:

Proposing over 33% match: If you proposed more than the required 33% match, you are then expected to meet that match %, not just the 33%. The reason for this is that the Board may take into consideration the match % when making their funding decisions, so a project proposing a 60% match might get funded over a project proposing 33%. If we then accepted just the required 33% match from the project that had proposed the 60%, it wouldn't be fair to the other project.

I can't meet my match %: If one of your match sources/amounts decreased, send an email to PCSRF Program Manager (Gongloff) with an explanation and modified budget. It will then go to Edmondson for review.

I didn't spend all of my PCSRF funds, do I still have to meet my match amount? You do not need to meet the monetary amount, but you do still need to meet the match %; i.e. if you proposed 40% match, you still need to provide 40% match, whatever that works out to be cash-wise.

My match line items have changed: We typically only loosely hold you to the match budgets, so if more or less match ends up coming in from any of your sources on the line items, as long as the proposed % is received, it's acceptable. If you have a new source/replacement source, are changing from cash match to in-kind, or have a significant change in amount, it should be brought to the attention of the Program Manager, even if the proposed amount will still be received.

I have funds that aren't being matched elsewhere/spent more of match funds than anticipated, can I come in above my proposed match amt? Yes. More match is always appreciated as it can make us more competitive for future awards.

Does there need to be match provided with each invoice or just the total match off 33% by the end of the grant contract? Technically, PCSRF should get spent at the same approx. time as 33% of match funds. This isn't always possible, esp in easements. If your match won't come in until later, make sure to call this out in your application. It's never a problem if a project sponsor provides all of their match up front.

In kind forms need to be signed by participants within three months of donated services

### **Progress Reports**

What if nothing much has happened since my last progress report- it's ok to be brief; things to look at- proposed calendar and if you're on track or need to update it; if you'll complete project early, on time, or will need an amendment; if you're on budget, over or under.

Don't use 'I/we/our' in your report. "IDFG implemented the YouNameit Creek project in fall 2021" is more professional than "We implemented the YouNameit Creek project in fall 2021".

### **Final Reports**

Make sure you are looking at your proposal when writing your final report. They should tie directly to each other.

### **Real Property**

I bought a culvert/bridge/irrigation pipe- is it real property? No

My project purchased water rights- is it real property? Yes

My project closed an easement- is it real property? Yes